

AHTN Transportation Warning Letter



Date: _____

AHTN Guest Name: _____

This letter is being presented to the AHTN guest listed above as a **warning** for not following the AHTN Transportation Guidelines.

The guest did not adhere to the following: *(please check why warning is being given)*

___ **Drugs/Alcohol-** Absolutely no non-prescribed drugs or alcohol are to be consumed or stored on/off shelter grounds by any guest. If found, items will be confiscated. Police will be called if necessary.

___ **Behavior-** Any guest acting in a way that threatens the safety of others guests and/or volunteers fueled by drugs or alcohol will be grounds for immediate dismissal and they will be asked to leave.

___ **Harassment-** No threats or acts of violence will be tolerated in any way. Any attempt to impose your will on another will be considered an act of violence. Harassment in any form (physical, verbal, emotional, mental or sexual) will not be tolerated, nor will aggressive or intimidating behavior or any kind be tolerated. This includes inappropriate behavior while being transported by AHTN to and from Code Blue.

___ **Other:** *(please give detailed explanation)* _____

Should the guest listed above not follow AHTN’s Transportation Guidelines and commits a 2nd offense, it could be grounds for permanent banishment from transportation from *any* AHTN Vehicle. Disciplinary action will be determined by AHTN Risk Committee, Bus Team Volunteers & AHTN Program Consultant should further action be needed.

AHTN Bus Team Volunteer

AHTN Bus Team Volunteer